

## **Supervision for Designated Safeguarding Leads scale-up evaluation: Project Privacy Notice**

### **Why are we collecting this data?**

The National Institute of Economic and Social Research (NIESR) are collecting personal data to enable the evaluation of the Supervision for Designated Safeguarding Leads (DSLs) scale-up programme. The programme aims to improve knowledge and understanding of Children's Social Care processes and issues, resulting in reductions in inappropriate contacts to Children's Social Care, and reducing DSL stress and anxiety. The programme comprises monthly supervision sessions for DSLs, delivered by a social work manager, in mainstream secondary schools in Greater Manchester.

Through a randomised controlled trial, NIESR is evaluating the impact of the programme. This will include exploring impacts on contacts and referrals to children's social care, as well as impacts on the wellbeing of DSLs themselves. The evaluation will also explore how the programme is implemented, costs of delivery and help to inform whether the programme could be rolled out on a wider scale in future.

### **Who is this research project sponsored and funded by?**

NIESR is undertaking the independent evaluation, funded by What Works for Children's Social Care (WWCSC).

The other organisations involved in the Supervision for DSLs scale-up project are:

- Greater Manchester Combined Authority – who are overseeing the delivery of the programme
- The ten local authorities within Greater Manchester – each local authority will co-ordinate the delivery of the programme within their authority
- University of Westminster – Professor Richard Dorsett at the University of Westminster is an expert advisor to the evaluation team

### **What is the legal basis for processing activities?**

NIESR's legal basis for processing personal data is covered by:

GDPR Article 6 (1) (f) which states that 'processing is necessary for the purposes of the legitimate interests pursued by the controller or by a third party except where such interest are overridden by the interests or fundamental rights and freedoms of the data subject which require protection of the personal data'.

Our legitimate interest for processing the personal data collected in this study is to conduct the evaluation. Our condition for processing special category personal data (wellbeing) is that this is necessary for scientific research purposes and is in the public interest. In particular, these data will allow us to evaluate whether the programme has an impact on the wellbeing of DSLs.

Where feasible, we will ask individuals for their consent to use their data for the purposes of the evaluation as set out in this privacy notice.

### **How will personal data be obtained?**

Personal data is collected from information obtained directly from participating schools and their DSLs, and through the participating local authorities and the GMCA.

### **What personal data is being collected by this project?**

Personal data for the evaluation will include data about DSLs and other school staff in participating schools as described below:

Names and contact details of staff in participating schools are being collected in order to facilitate the evaluation (for example, to distribute the surveys and arrange the interviews that form part of the evaluation). In the first instance, this information will be provided to the evaluation team by the participating local authorities, co-ordinated by GMCA. Individual schools may then share further staff contact details with the evaluation team where necessary.

DSLs in participating schools will be asked to complete a short online survey at the start and end of the programme. This will ask about their role and experiences as a DSL, and will include asking for their name, school name and questions about their wellbeing.

NIESR will access and link these data to other information about the participating schools, including whether they have been randomly selected to receive the programme.

These data will enable the evaluation team to undertake the research and analysis required for the evaluation.

Local authorities will provide NIESR with data relating to children's social care activity and outcomes, for each school. This information will not contain any personal data and will not identify individuals; the data provided will be aggregated so that it relates either to the school as a whole, or to groups of pupils within the school (such as whole year groups).

#### **Who will the personal data be shared with?**

At the end of the project, NIESR will submit data to the WWCS data archive. This archive is hosted and stored by the Office of National Statistics ("ONS") Secure Research Service on behalf of WWCS, who are the data controller and access to any data stored within the archive is therefore controlled by the ONS and WWCS only.

The Research Team may disclose your information to third parties in connection with the purposes of processing your personal data set out in this notice. These third parties may include trusted academic partners and subcontractors who may process information on behalf of the Research Team to carry out such work as transcribing interviews. In all cases, the Research Team will ensure that these third parties enter into appropriate data processing agreements with us and that they keep your personal data secure and confidential.

#### **Is personal data being transferred outside of the European Economic Area (EEA)?**

No personal data is stored or transferred outside of the EEA.

#### **How long will personal data be retained?**

NIESR will delete any personal data six months following the completion of the project.

#### **Can I stop my personal data being used?**

The evaluation team handles your personal data in accordance with the rights given to individuals under data protection legislation. If at any time you wish to withdraw your data, please contact [dataprotectionofficer@niesr.ac.uk](mailto:dataprotectionofficer@niesr.ac.uk)

In certain circumstances, data subjects have the right to restrict or object to processing, please contact NIESR's Data Protection Officer ([dataprotectionofficer@niesr.ac.uk](mailto:dataprotectionofficer@niesr.ac.uk)) . They also have the

right to see information held about them. The evaluation team will cooperate fully when a subject access request (SAR) is made.

**Who can I contact about this project?**

Please contact Lucy Stokes ([l.stokes@niesr.ac.uk](mailto:l.stokes@niesr.ac.uk)) for any queries relating to this project.

In certain circumstances, data subjects have the right to restrict or to object to data processing. Please contact NIESR's Data Protection Officer in these circumstances. Individuals also have the right to see information held about them. You can make a subject access request by contacting NIESR. If you have a concern about the way this project processes personal data, we request that you raise your concern with us in the first instance (see the details above). Alternatively, you can contact the Information Commissioner's Office, the body responsible for enforcing data protection legislation in the UK, at <https://ico.org.uk/concerns/>.